

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

LOCAL PLAN TASK GROUP

**Minutes from the Meeting of the Local Plan Task Group held on
Wednesday, 20th June, 2018 at 10.00 am in the Council Chamber, Town
Hall, Saturday Market Place, King's Lynn PE30 5DQ**

PRESENT: Councillor R Blunt (Chairman)
Councillors C J Crofts, T Parish, D Tyler and Mrs E Watson

Officers:

Felix Beck, Graduate Planner
Alan Gomm, Planning Policy Manager

1 **APPOINTMENT OF VICE-CHAIRMAN**

AGREED: Councillor C J Crofts be appointed Vice-Chairman for the meeting.

2 **APOLOGIES**

Apologies for absence were received from Councillors A Bubb, Mrs S Buck, M J Peake and S Sandell.

3 **NOTES OF THE PREVIOUS MEETING**

The notes of the meeting held on 11 April 2018 were agreed as a correct record.

4 **MATTERS ARISING**

There were no matters arising.

5 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

6 **URGENT BUSINESS**

There was no urgent business.

7 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

There were no Members present under Standing Order 34.

8 **CHAIRMAN'S CORRESPONDENCE (IF ANY)**

There was none.

9 **LOCAL PLAN UPDATE INCLUDING NPPF**

The Planning Policy Manager provided the Task Group with an update, a summary of which is set out below:

- Timetable.
- The new NPPF.
- Housing and Economic Land Availability Assessment (HELAA).
- Sustainability Appraisal.
- Local Housing Need.
- Strategic Housing Market Assessment (SHMA).
- New 5 year Housing Land Supply position to be finalised.
- Environment – Strategic Flood Risk Assessment (SFRA), Habitat Regulation Assessment (HRA) – monitoring and mitigation. Green Infrastructure Co-ordination Panel.
- Economic – Local Plan Viability Study, King's Lynn Transport Study, Infrastructure, Employment Land Review, Retail Study/
- Plan Policies – Strategic Policies, Development Management Policies, Site Selection, Mapping.
- Other Elements – Statements of Community Ground (SoCG), Statement of Community Involvement (SCI), Authority Monitoring Report (AMR), Brownfield Register, Heritage Action Zone (HAZ), Norfolk Strategic Planning Framework.
- Moving Forward – current Local Development Scheme (LDS).

The Planning Policy Manager responded to questions relating to:

- Consultation on the new NPPF – the revised NPPF was expected to be finalised end July 2018.
- Work required regarding affordable housing provision/delivery.
- Potential number of housing units to be delivered on an annual basis/during the Local Plan period.
- Strategic Housing Land Availability Assessment (SHLAA).
- Categories/types of housing required.
- Housing Need and Viability Assessment.
- Role of Neighbourhood Plans in the planning process.
- One Public Estate.
- 5 Year Housing Land Supply.
- Habitat Regulation Assessment/monitoring/projects to mitigate any issues identified.
- King's Lynn Transport Study and impact of roads leading into King's Lynn/improvements to traffic flows to and from the town

- Wisbech Development and joint working between the Borough Council, Fenland District Council and Wisbech Town Council.
- Retail study/amount of retail space required.
- Plan Policies – to be reviewed, streamlined and avoid duplication.
- Management of development boundaries.
- Work streams.
- Call for Sites - once analysis work completed from call for sites, results would be published as part of the Local Plan consultation, which would set out clear reasons why some sites did not meet the required criteria and were therefore not chosen.
- Timetable/future stages.

AGREED: That the update report be noted.

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OUTLINE OF THE DISCUSSION AND WORKSHOPS WITH CCG WEST NORFOLK 24 MAY (SUSTAINABLE TRANSFORMATION PLAN)

The Local Plan Manager provided feedback from the workshops organised by West Norfolk Health on 24 May 2018, a summary of which is set out below:

- Current GP contracts which covered 175,000 residents, including Swaffham.
- Work streams.
- Community Hubs/location.
- Sustainable Transformation Plan.
- New ways of work to deliver services to residents.
- Formal consultation process/draft document July 2018.

Councillor Blunt suggested that the relevant officer (Kate Boyden) be invited to attend and give a presentation to a future Pre-Council meeting.

AGREED: Kate Boyden also be invited to attend a future meeting of the Norfolk Strategic Group.

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NEIGHBOURHOOD PLAN UPDATE

The Task Group received a PowerPoint presentation from the Graduate Planner (a copy of which was circulated with the Agenda).

The Graduate Planner responded to questions relating to:

- Process for submission of Neighbourhood Plans.
- Role of Inspector.
- Role of Borough Council.

- Progress made on some Neighbourhood Plans/issues which required addressing.
- Review of Neighbourhood Plans.

The Chairman, Councillor Blunt thanked the Graduate Planner for his work which he had undertaken during his employment with the Council and on behalf of the Task Group wished him every success with his new appointment in London.

AGREED: That the update report be noted.

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DATE OF NEXT MEETING

The next meeting of the Task Group would take place on Wednesday 11 July 2018 at 10 am in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn.

Councillor Mrs Watson offered her apologies for the 11 July meeting.

Item for next Agenda: Deallocation of Sites/Impact and how these are managed.

The meeting closed at 12.03 pm